

**PART IV
GOVERNMENT OF PUNJAB
DEPARTMENT OF PLANNING**

**Notification
The 19th June, 1987**

No. G.S.R. 53/Const./Art. 309/87.- The following rules as amended up to 19th June, 1987, are republished for general information :-

**THE PUNJAB ECONOMIC AND STATISTICAL ORGANISATION
(STATE SERVICE CLASS I) RULES, 1963**

PART I- GENERAL

1. **Short title, commencement and application** – (1) These rules may be called the Punjab Economic and Statistical Organisation (State Service Class 1 Rules, 1963.
(2) They shall come into force at once.
(3) They shall apply to the posts specified in Appendix ‘A’ to these rules.

2. **Definitions** – In these rules, unless the context otherwise requires -

²(a) “Government” means the Government of the State of Punjab in the Planning Department;]

(b) “Commission” means the Punjab Public Service Commission;

(c) “recognized university” means –

(i) any university incorporated by law in any of the States of India; or

(ii) in the case of a degree or diploma obtained as a result of an examination held before the 15th August, 1947, the Punjab, Sind or Dacca University, or

(iii) any other university which is recognized by the State Government for the purpose of these rules,

³(d) “direct appointment” means an appointment made otherwise than by promotion or by transfer of any person already in the service of Government of India or of a State of Government;]

(e) “Service” means the Punjab Economic and Statistical Organisation (State Service Class I); and

¹ Published – vide Punjab Government, Planning Department Notification No. G.S.R. 269/Cosnt. /Art. 309/63, dated 19th November, 1963.

² Substituted by Government of Punjab, Department of Planning, Notification No. G.S.R. 67/Const./Art. 309/Amd.(1)/76, dated the 7th June, 1976

³ Substituted by *ibid.*

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¹[(f) “words and expressions used in these rules but not defined shall have the meaning assigned to them in the Punjab General Clauses Act, 1898”].

PART II – CONDITIONS OF RECRUITMENT

²[3. **Number and character of posts.**- The service shall comprise the posts shown in Appendix “A” to these rules :

Provided that nothing in these rules shall affect the inherent right of Government to add to or reduce the number of such posts or to create new posts with different designation and scales of pay, whether permanently or temporarily].

4. **Pay.**- Members of the Service shall be entitled to such scales of pay including special pay, if any, as may be authorised by Government from time to time. The scales of pay at present in force in respect of specified posts are given in Appendix ‘A’ to these rules.

5. **Appointing authority.** – All appointments to the service shall be made by Government.

³[6 **Nationality, domicile and character**- (1) No person shall be appointed to the Service, unless he is,-

- (a) a citizen of India, or
- (b) a citizen of Nepal, or
- (c) a subject of Bhutan, or
- (d) a Tibetan refugee who came over to India before the 1st January, 1962, with the intention of permanently settling in India, or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that candidate belonging to one of the categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.

(2) A candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or other recruiting authority of the Government, but such a candidate shall not be given appointment letter until the necessary certificate as required under Sub-rule (i) is given in his favour by the Government of Punjab in the Department of Home Affairs and Justice].

¹ Added by Government of Punjab, Department of Planning, Notification No. G.S.R 67/Const./Art.309/Amd.(1)/76, dated 7th June, 1976.

² Submitted by *ibid.*

³ Substituted by. – vide Notification No. G.S.R. /59/Const./Art. 309/Amd. (2)/86, dated 1st September, 1986.

¹[(3) No person shall be recruited to the service by direct appointment, unless he produces a certificate of character from the principal academic officer of the University, College, School or Institution last attended, if any, and similar certificates from two responsible persons, not being his relatives who are well acquainted with him in his private life and are unconnected with his University, College, School or Institution.

(4) No [person:

- (a) who has entered into or contracted a marriage with a person having a spouse living ; or
- (b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service :

Provided that the government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.]

7. ²[(1) **Mode of recruitment.** –(1) All appointments in the service shall be made in the following manners, namely :-

- (a) by promotion;
- (b) by direct appointment if no suitable person is available for appointment by promotion ; or
- (c) appointment by transfer of a suitable person already in the service of the State Government or the Government of India, if no suitable candidate is available for recruitment by direct appointment].

³[(2) All promotions shall be made by selection on merit as enjoined in the Punjab Service (Appointment by promotion) Rules, 1962 and no person shall be entitled to claim as right, of promotion to such posts on the basis of seniority alone].

³[8. **Age and academic qualifications-** No person shall be appointed to any post in the service, unless he –

(a) in the case of direct appointment, is-

- ²[(i) Not less than 35 years and not more than 45 years of age in the case of Economic Adviser, Directors and Joint Directors; and ;]
- (ii) not less than 30 years and more than 40 years of age in the case of Deputy Economic and Statistical Adviser :

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- 1 Substituted, – vide Punjab Government Notification No. G.S.R. 67/Const./Art. 309/Amd. (2)/86, dated 7th June, 1976.
 - 2 Substituted, – vide Punjab Government Notification No. G.S.R. 59/Const./Art. 309/Amd. (2)/86, dated 1st September, 1986.
 - 3 Substituted, – vide Notification No. G.S.R. /67/Const./Art. 309/Amd. (1)/76, dated 7th June, 1976.

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Provided that the condition of upper age limit in respect of recruitment to the post of Deputy Economic and Statistical Adviser may be relaxed upto 45 years in the case of person already in the employment of the Punjab Government, any other State Government or the Government of India ;

Provided further, that the appointing authority may for reasons to be recorded in writing, relax the upper age limit for a category or class of persons.

¹[Provided further that in the case of candidate belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time].

¹Note - For age limits in case of recruitment of Ex-servicemen, the provisions of rule 6 of the Punjab Recruitment of Ex-Servicemen rules, 1983, shall apply].

(b) possesses the qualifications and experience required for such post specified in Appendix 'B' to these rules;

(c) possesses knowledge of Punjabi of Matriculation or its equivalent standard.]

9. **Probation of members of service** – (1) Persons appointed to the service shall remain on probation for a period of two years, if appointed by direct recruitment and one year if appointed otherwise:

Provided that –

(a) any period, after appointment to the service spent on deputation on a corresponding or a higher post shall count towards the period of probation fixed under this rule;

(b) in the case of an appointment by transfer, any period of work on an equivalent or higher post, Prior to appointment to the service may, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule;

(c) an officiating appointment in the service shall be reckoned as a period spent on probation but no member who has thus officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent post; and

¹[(d) leave of any kind not exceeding six months availed of at the end or during the period of probation shall be counted towards the period of probation].

(2) If the work or conduct of a person appointed to the service during the period of probation is, in the opinion of the appointing authority, not satisfactory, it may –

³[(a) If such person is recruited by direct appointment, dispense with his services, (or) revert him to a post on which he held lien prior to his appointment to the service by direct appointment].

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1. Substituted (added) – vide Notification No. G.S.R.59/Const./Art. 309/Amd. (2)/86, dated 1st September, 1986.
 2. Added by ibid
 3. Substituted Government of Punjab, Department of Planning – Notification No. G.S.R. 67/Const./Art. 309/Amd. (1)/76, dated 7th June, 1976.

- (b) If appointed otherwise -
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of his previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may -

- (a) if his work or conduct has, in its opinion, been satisfactory –

- (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy; or
- (ii) confirm such person from the date from which a permanent vacancy exists, if appointed against a temporary vacancy; or
- (iii) declare that he has completed his probation satisfactorily if there is no permanent vacancy; or

- (b) If his work or conduct has, in its opinion, not been satisfactory -

- (i) dispense with his services, if appointed by direct recruitment; or if appointed otherwise, revert him to his former post, or deal with him in such other manner as the terms and conditions of his previous appointment permit; or
- (ii) extend his period of probation and thereafter pass such orders as it could have passed on the expiry of the [period of probation specified in sub-rule (1).] :

Provided that the total period of probation, including extension, if any, shall not exceed three years.

10. Seniority of members of Service – The seniority *inter se* of members of the service in each cadre shall be determined by the length of continuous service on a post in that cadre of the service:

Provided that in the case of members recruited by direct appointment who join within the period specified in the order of appointment or within such period as may from time to time be extended by the appointing authority subject to a maximum of four months from the date of order of appointment, the order of merit determined by the Commission or other recruiting authority of the government, as the case may be, shall not be disturbed:

Provided further that in a case a candidate is permitted to join the service after the expiry of the said period of four months in consultation with the Commission or other recruiting authority, case the case may be his seniority shall be determined from the date he joins the service:

1 Substituted – vide Punjab Government Notification No. G.S.R. 59/Const./Art. 309/Amd. (2)/86, dated 1st September, 1986.

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Provided further that in case any candidate of the next selection has joined the Service before the candidate referred to in the preceding proviso joins, the candidate so referred shall be placed below all the candidates of the next selection who join within the time specified in the first proviso:

Provided further that in the case of two or more members appointed on the same date, their seniority shall be determined as follows:-

- (a) a member recruited by direct appointment shall be senior to a member appointed otherwise ;
- (b) a member appointed by promotion shall be senior to a member appointed by transfer;
- (c) in the case of members appointed by promotion or transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred ; and
- (d) in the case of members appointed by transfer from different cadres their seniority shall be determined according to pay, preference being given to a member who was drawing higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in those appointments and if the length of such service is also the same, an older member shall be senior to a younger member.

Note: - Seniority of members appointed on purely provisional basis shall be determined as and when they are regularly appointed keeping in view the date of such regular appointment.]

[11. **Liability to transfer.**- (1) A member of the service shall be liable to serve at any place, whether within or out of the State of Punjab, under the orders of the appointing authority.

- (2) A member of the service may be transferred by the Government to any post whether included in any other service or not, on the same terms and conditions as are specified in rule 3.17 of the Punjab Civil Services Rules, Volume1, Part 1.]

[12. **Pay, Leave, Pension and other matters.** – In respect of pay, leave, pension and all other matters not expressly provided for in these rules, the members of the service shall be governed by such rules and regulations as have been or may hereafter be adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature and the rules made thereunder.]

1. Substituted by Government of Punjab, Department of Planning Notification No. G.S.R. 67/Const./Art. 309/Amd. (1)/76, dated 7th June, 1976.

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13. **Discipline, Penalties and Appeals** – (1) In the matter of discipline, penalties and appeals, members of the service shall be governed by the Punjab Civil Service (Punishment and Appeal) Rules, 1970 as amended from time to time.

(2) The authority empowered to impose penalties under the Punjab Civil Services (Punishment and Appeal) Rules, 1970 in respect of the members of the service shall be the Government.]

14. **Liability for vaccination and re-vaccination.** – Every member of the service shall get himself vaccinated or re-vaccinated when Government so directs by a special or general order .

15. **Oath of allegiance.** – Every member of the service, unless he has already done so shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

16. **Power of relaxation-** Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules except for those pertaining to basic qualifications and experience, with respect to any class or category of persons].

16-A **Interpretation.** – If any question arises as to interpretation of these rules, the Government shall decide the same.

17. **Repeal.** - The PEPSU Economics and Statistics Directorate Gazetted Services Rules, 1956, are hereby repealed:

Provided that any thing done or any action taken under the provisions or the rules hereby repealed shall be deemed to have been done or taken under the corresponding provisions of these rules.

APPENDIX 'A'

Serial NO.	Designation of the post	No. of posts			Scale of pay
		permanent	Temporary	Total	
1	Economic.. Adviser..	1	--	1	(Rs.) 2,000-100-2,400
2	Director..	2	1	3	1,775-75- 2,000/100-2,300
3	Joint Director..	1	1	2	1,775-75- 2,000/100-2,100
4	Deputy Economic and Statistical Adviser	9	3	12	940-30-1,000/40- 1,200/50-1,400/60- 1,700-75-1,850

1 Substituted by Government of Punjab, Department of Planning Notification No. G.S.R. 67/Const./Art. 309/Amd. (1)/76, dated 7th June, 1976.

2 Substituted for "Chief Secretary" By Government of Punjab, Department of Planning Notification No. G.S.R. 59/Const./Art. 309/Amd. (1)/76, dated 7th June, 1976.

3 As substituted,– vide Punjab Government Notification No. GSR /59/Const./Art. 309/Amd (2)/86, dated 1st September, 1986.

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APPENDIX 'B'
(See rules 7 and 8)

Serial No	Designation of post	Academic Qualification	Experience
1	Economic Adviser to Government, Punjab	<p>(a) By Direct Appointment or by Transfer: Second Class Master's Degree in Economics or Commerce or Agricultural Economics with Statistics as one of the papers from a recognized University. Preference to be given to a person having Ph.D. Degree.</p> <p>(b) By Promotion Master' Degree in Economics or Mathematics or Agricultural Economics or Commerce or Statistics with Statistics as one of the papers in the first four cases from a recognized University</p>	<p>(a) By Direct Appointment or by Transfer, Ten years experience in guiding and conducting research in various Economic and Statistical matters either in a University or in some Economic and Statistical Organisation in a gazetted capacity.</p> <p>(b) By Promotion : Twelve years experience in guiding and conducting research work on various Economic and Statistical matters as deputy Economic and Statistical Adviser or Joint Director or Director, out of which two years should be as Director in the Economic and Statistical Organisation, Punjab</p>
2.	Director	<p>(a) By Direct Appointment or by Transfer : Second Class Master's Degree in Economics or Commerce or Agricultural Economics with Statistics as one of the papers from a recognized University. Preference to be given to a person having Ph.D. Degree</p> <p>(b) By Promotion: Master's Degree in Economics or Mathematics or Agricultural Economics or Commerce or Statistics with Statistics as one of the papers in the first four cases from a recognized University</p>	<p>(a) By Direct Appointment or by Transfer: Eight years experience in guiding and conducting research work on various Economic and Statistical matters either in a University or in some Economic and Statistical Organisation in a gazetted capacity</p> <p>(b)By Promotion: Ten years experience in guiding and conducting research on various Economic and Statistical matters as Deputy economic and Statistical Adviser or Joint Director and other gazetted posts in the line, out of which two years should be as Joint Director in the Economic and Statistical Organisation, Punjab</p>

Serial. No	Designation of post	Academic Qualification	Experience
3	Joint Director	<p>(a) By Direct Appointment or by Transfer : Second Class Master's Degree in Economics or Commerce or Agricultural Economics with Statistics as one of the papers from a recognized University. Preference to be given to a person having Ph.D. Degree</p> <p>(b) By Promotion: Master's Degree in Economics or Mathematics or Agricultural Economics or Commerce or Statistics with Statistics as one of the papers in the first four cases from a recognized University</p>	<p>(a) By Direct Appointment or by Transfer: Five years experience in guiding and conducting research in Economic and Statistical matters either in a University or in some Economic and Statistical Organisation in a gazetted capacity</p> <p>(b))By Promotion: Eight years experience in guiding and conducting research in various Economic and Statistical matters as Senior Research Officer or Deputy Economic and Statistical Adviser and other gazetted posts in the line, out of which two years should be as Deputy Economic and Statistical Adviser in the Economic and Statistical Organisation, Punjab.</p>
4	Deputy Economic and Statistical Adviser	<p>(a) By Direct Appointment or by Transfer : Second Class Master's Degree in Economics or Commerce or Agricultural Economics with Statistics as one of the papers from a recognized University. Preference to be given to a person having Ph.D. Degree</p> <p>(b) By Promotion: Master's Degree in Economics or Mathematics or Agricultural Economics or Commerce or Statistics with Statistics as one of the papers in the first four cases from a recognized University</p> <p>I [* * * *]</p>	<p>(a) By Direct Appointment or by Transfer: Five years experience in Supervising and conducting research work in various Economic and Statistical matters in a University or in some Economic and Statistical Organisation in gazetted capacity</p> <p>(b) By Promotion: Seven years experience as Research Officer or District Statistical Officer or both in the Economic and Statistical Organisation, Punjab]</p>

R.N. GUPTA,
Secretary to Government, Punjab,
Department of Planning.

1 "Appendix C" Omitted by Government of Punjab, Department of Planning, Notification No. G.S.R.67/Const./Art.309/Amd.(1)/76, dated the 7th June, 1976.