

## **Annexure-XVI**

### **Subject: Minutes of the Meeting held on 3.6.2011 of key Line Departments to review the draft of SSSP under ISSP.**

A meeting of the Key line departments was held under the Chairmanship of Economic Adviser to Government Punjab on 3.6.2011 at 11.00 a.m. in the Committee Room of Planning Department Punjab. This meeting was convened to get the comments/feed back of these departments on the relevant portion of Punjab SSSP related to their statistical activity. The list of participants in this meeting is at Annexure-I.

2. At the outset, Sh. M.L. Sharma, Economic Adviser welcomed all the participants. He also intimated that 1st meeting of the line departments was held on 7.1.2011 to sensitize the departments, and to obtain the requisite information for the preparation of Punjab SSSP. On the basis of information supplied by line departments, the Punjab SSSP has been prepared. In this report department/statistical activity-wise assessment of present status of statistical activities has been made, data gaps are identified and strategy has been formulated to fill these data gaps. The relevant portions of this report, was sent to key line departments for comments. This meeting is called to obtain views of the departments on the portion of report related to their statistical activity. On the basis of their feedback SSSP will be modified and put up in the stakeholders' meeting.

3. He further explained that under ISSP the State Statistical System is to be upgraded to the level to produce data of National minimum standard under 20-Core Statistical Activities (CSA). In addition to it certain state specific statistical activities would also be strengthened to generate reliable and timely data to be used for policies formulation. The formulation of SSSP is an opportunity through which the state statistical system can be upgraded and empowered as per current needs of the policy makers and stakeholders.

4. Sh. Harvinder Singh, Joint Director, ESO formally initiated the proceedings of meeting. He highlighted the major points of the report. He explained about

the composition of report which consist of 6 chapters. First chapter is introductory, second one deals with Present State Statistical System. Third chapter relates to the assessment of present statistical system w.r.t. 20-CSA, wherein data gaps are identified and strategy has been formulated to fill these data gaps. In chapter 5th and 6th, the implementation strategy is described to achieve the desired objectives. In the Annexure-I, financial implication of implementation plan has been chalked out wherein the financial and physical target of PSSSP has been given. The total plan have been divided into 5 years i.e. 2012-13 to 2016-17.

5. It was explained that chapter-6 has been divided into three parts i.e. Administrative Recommendations without Financial Burden, Administrative Recommendations with Financial Burden and Strengthening of Infrastructure and Statistical Capacity Buildings. These parts contain matter as under:

- In the first part those issues are covered which can be implemented without any financial burden on the state's exchequer. Such issues are (i) change in nomenclature of DES, (ii) upgradation of DES and its HoD, (iii) creation of common cadre, (iv) formation of common designation and service rules and (v) change in nomenclature of designation of statistical personnel.
- In the second part, administrative recommendations are made which have financial implication for state exchequer. These recommendations include, filling up of vacant posts and additional manpower requirements of DES and line departments, creation of new statistical cells in ESO as per new emerging data needs, establishment of Block Statistical Office in each Block.
- In the third part, the recommendations w.r.t. strengthening of infrastructure and statistical capacity building of state statistical system are included. These recommendations includes proposals for buildings requirements of ESO, modular furniture for ESO, vehicle requirements of DES and line departments, IT (hardware & software) requirements of

DES and line departments, Videoconferencing and Digital Library in ESO, training requirements of ESO and line departments, surveys and studies necessary for filling up data gaps, expert consultancies, statistical advocacy and data producers and users interaction workshops and monitoring of PSSSP implementation etc.

6. Thereafter Line department-wise statistical activities were discussed as under:-

#### **A) Line Department related to Core Statistical Activity :**

**Finance:** Core Statistical Activity "Major Fiscal Data relating to Budget Estimates" relates to Finance department as well as ESO, Punjab. Representative of Finance department in meeting intimated that they have gone through the relevant portion of report supplied by ESO and agree with it. They suggested the Directorate of Financial Resources and Economic Intelligence (DFREI) needs to be upgraded and strengthened to analyse the fiscal problems of the state and suggest corrective measures to improve it. They requested to provide adequate space for proper sitting arrangement. They also requested for providing one laptop for the senior officer for statistical work in department.

**Agriculture:** Agriculture department is one of the main line department which carries core statistical activity "Crop Area and Production Statistics" in the state. The representative of department told in the meeting that they broadly agree with report & have already given their views in meeting of PMT held on 25.5.2011. He requested for providing 2 additional laptops to the department for storing the data and to retrieve the same as and when required.

**Land Records:** Department of Land Record carries out the agriculture statistics in collaboration with Agriculture department in state. The representative of department told that requirement of statistical activity has properly been incorporated in the report. She also told that there is no statistical staff in department to carry out statistical activities. The non-statistical personnel

such as Superintendent, Senior Assistants and clerks are deployed to perform statistical work. Due to it the quality of work is not up to the mark.

**Health & Family Welfare:** This is also one of the major line departments which deals with core statistical activity namely "Health, Mortality, Morbidity and Family Welfare and Birth & Death Registration Statistics. The representative of this department could not participate in the meeting due to their busy schedule. Economic Adviser asked the department to send their comments in 2-3 days in writing.

**(Action by Health & Family Welfare deptt.)**

**DSGE/ DPI (Sec. Edu):** This department deals with core statistical activity "Education and Literacy Statistics". No representative of this department has attended the meeting. Economic Adviser asked the department to supply the comments in writing within 2-3 days.

**(Action by DSGE/DPI (Sec.Edu)**

**Labour:** This department carries out Labour Statistics under core statistical activity "Labour and Employment Statistics. The representative of this department pointed out in the meeting that there are some points in the relevant portion of report related to their statistical activity which do not match the existing position. They will send comments about it in writing. He also requested for providing one laptop for storing and retrieving data as and when required.

**(Action by Labour Department)**

**Employment Generation and Training:** This department performs the activity of Employment Statistics in the core statistical activity "Labour & Employment Statistics". The representative of this department told that their requirement has been incorporated in report except computers whereas 12 computers have been provided against the demand of 27 computers. She urged that there is an acute shortage of staff in the statistical wing of the department and at the same time training is needed to existing staff.

**Punjab State Power Corporation Ltd.:** Punjab State Power Corporation Ltd. performs core statistical activity namely "Electricity Production and Distribution Statistics." The representative of Corporation told that he has given their comments in writing.

**Forest:** This department performs the activity of Forest Statistics under core statistical activity "Environment and Forest Statistics". The representative of this department informed that the portion related to the statistical activity of their department in report is satisfactory. He also added that there is acute shortage of statistical staff in his department which should be highlighted in the report. Economic Adviser informed all the departments that filling of vacant posts would be incorporated in the report but it has to be taken up by the respective department at their own level.

**Water Supply and Sanitation:** This department deals with Water Supply and Sanitations Statistics under "Environment and Forestry Statistics". The representative of this department told that their needs are properly assessed in the report. He also pointed out that there is no statistical staff in their department to deal with statistical work. Economic Adviser informed that one post of Statistical Officer (SO) is proposed for their department at head office level for collecting and compiling statistical data. In the field the non-statistical staff will be trained for performing statistical activities.

**Transport Department:** This department deals with Passenger Traffic Statistics under core statistical activity "Transport Statistics." The representative of department in the meeting pointed out that the statistical activity of their department is adequately assessed in the report. He also highlighted that the level of post of Statistical Officer in his department is not at par with the other posts of that level. Economic Adviser told that this issue will be addressed under common cadre.

**PEPSU Road Transport Corporation:** This corporation deals with Road Statistics under core statistical activity "Transport Statistics". The

representative of the department mentioned that their requirements have been analysed properly in report. He pointed out there is no statistical staff in corporation to carry out this activity. It was intimated that one post of SO is proposed in SSSP for this purpose for head quarter

**Public Works Department (B&R) :** This department carries out Road statistics under core statistical activity “Transport Statistics.” The representative of this department informed that the portion of report related to “ Road Statistics “ is correct.

**Police:** Police department deals with Traffic Accidents Statistics under core statistical activity. “Transport Statistics.” No official of this department participated in the meeting.

#### **B) Department not related to core statistical activities:**

**Animal Husbandry :** This department deals with main state specific statistical activity . Joint Director, ESO mentioned that one post of Joint Director and sufficient numbers of IT equipments have been proposed for the statistical cell of this department in SSSP.

**Local Govt.** This department has no statistical cell at the moment. As statistical cell is needed at state and sub state level for collecting urban statistics for local level planning so these statistical cell are proposed in this department in SSSP at state ,Regional and Municipal Corporation level. It was intimated to the representative of this department that if they want any modification in this proposal their senior officers can discuss about it within next 2-3 days.

**Industries & Commerce :** This department deals with Industrial Statistics which are very crucial for the estimation of State Income. The representative of the department was asked about the statistical publications of department. He informed that the publications are not carried out due to shortage of funds

and staff . It was suggested to probe possibilities of one time survey or study having importance for the state.

**Rural Development and Panchayats:** This department deals with state specific Rural Statistics which are very important for area and local planning. Economic Adviser urged the department to provide required co-operation in the BSLLD survey which is going to be started in all the districts of the state. He also mentioned that the sufficient IT infrastructure is proposed for the statistical cell of this department.

**Fisheries:** This department deals with important state specific statistical activity. The representative of this department pointed out that computers are not proposed as per their demand in SSSP . So an additions to computers and one laptop should also be proposed in SSSP. He also requested that as there is only one sanctioned post of S.A in the department so one post of SO should also be proposed.

**Horticulture:** This department also perform important state specific activity. The representative of this department mentioned that their department has a statistical cell but the posts sanctioned for this cell are filled on deputation from agriculture department. This cell was created under centrally sponsored scheme. But due to inadequate and late supply of funds under this scheme 11 posts out of total sanctioned 12 posts are vacant at present in this cell. He requested for filling of posts by the state Govt. and providing funds for this purpose.

**Punjab State Council for Science and Technology :** This council deals with environmental statistics. No representative of council participated in the meeting.

**Social Welfare and Development of Women and Child:** This department deals with statistics of social securities schemes . The representative of the department mentioned that the statistical work is

performed by non statistical staff as there is no sanctioned statistical staff in department. He added that only 2 posts of SOs are proposed in SSSP for their department which is not enough as no posts are proposed for field. Economic Adviser told that 2 posts of SO are proposed for their department who further guide the non-statistical staff in the field for collecting statistical data for head office .The non-statistical staff will be provided with proper training under this project.

**Welfare of SCs and BCs :** This department deal with statistics of welfare of SCs & BCs scheme. None of official has attended the meeting.

**Dairy Development:** The representative of this department mentioned that only one post of SO is proposed for their department which is not as per requirement . So some supporting staff is also required for this purpose.

7. All the representatives of departments pointed out that the lack of staff is the main constraint in performing statistical activity. As most of the sanctioned posts are vacant so it is not possible to generate required and standardized data with the existing staff strength. Therefore, the issue of filling up of vacant statistical posts must be highlighted in the SSSP.

8. Economic Adviser requested to all departments to send their comments in 2-3 days positively for incorporation in the report as it is to be finalised immediately. He urged all departments for dissemination of statistical reports for which funds can be provided under this project. If any department wants to conduct study or surveys to fill data gaps it can also be met out under this project. He also urged all the participants that SSSP is an opportunity to strengthen the entire statistical system of the State, hence they should discuss the matter at highest level in their respective departments.

The meeting ended with thanks to chair.

Sd/-  
Joint Director (ISSP)

## Annexure-I

### List of participants in the Meeting held on 3.6.2011 of key Line Departments to review the draft of SSSP under ISSP

SN	Name, Designation & Department
	<b>Sarv Shri/Shrimati</b>
1	Harvinder Singh, Joint Director, ESO, Punjab.
2	Jagdeep Singh, Dy ESA, ESO, Punjab.
3	Gurbachan Ram, Deputy Director, Social Security & Women & Child Development, Punjab.
4	Rajneesh Chander, Statistician, Department of Agriculture, Punjab.
5	Dr. N.P. Thiman, Dy. Director Department of Animal Husbandry, Punjab
6	Hira Singh, Budget Officer, Finance Department, Punjab
7	Sukhminder Singh, Dy. Director, DFREI, Finance Department, Punjab
8	Dr. Jasvir Singh Chanian, Dy., Director, Department of Forests, Punjab.
9	Er. Kamaljot Singh, Sr. Xen, Punjab State Power Corporation Ltd.
10	Er. V.K. Garg, Deputy Chief Engineer, Punjab State Power Corpn. Ltd.
11	Sh. S.S. Riar, Executive Engineer, Water Supply & Sanitation Deptt., Punjab.
12	Mohan Lal , DCFA, PEPSU Road Transport Corpn., Patiala.
13	Rupinder Kaur, Employment Officer, Department of Employment Generation & training, Punjab.
14	Ram Singh, Dy. Director, Department of Industry & Commerce.
15	Deepak Kumar, Assistant Statistician, Fisheries Deptt., Punjab.
16	Ashok Kumar, Statistical Officer, State Transport Department, Punjab.
17	Gian Singh, Field Officer, Department of Horticulture, Punjab.
18	M.P. Nengi, Scrutiny Inspector, O/o Labour Commissioner, Punjab.
19	S.K. Joshi, Dairy Development, Punjab.
20	Balwinder Singh, Dairy Development, Punjab.
21	K.S. Banwait, DCFA, Local Govt. Department, Punjab.
22	A.P.S. Virk, Department of Animal Husbandry, Punjab
23	Shashi Bala, Supdt., Department of Land Records, Punjab.
24	Gopal Singh, Department of Land Records, Punjab.
25	Karnail Singh, Department of Forests, Punjab.
26	Paramjit Singh, Investigator, Rural Dev. and Panchayat Department, Punjab.
27	Gurmeet Singh, Research Officer, ESO, Pb.
28	Meena Rani Assistant Research Officer, ESO, Pb.