

ANNEXURE-III

Additional manpower required in ESO Punjab

SN	Name of Post	Pay Scale + Pay Band	Additional Required Posts	Remarks
A. State Headquarter				
1	Director	15600-39000 +8400	2	One Director for Training & Evaluation and one for ISSP project and to coordinate with line department w.r.t. 20-Key Statistical Activities and preparation of data sets under milestones fixed by 13th FC.
2	Joint Director (JD)	15600-39000+ 7600	1	One additional JD is required to look after the work of new proposed sections such as Environment Statistics, Gender Statistics and Infrastructure Statistics etc alongwith existing extra sections of MPLADS, 20-Point Programme and Human Resource Development .
3	Deputy Economic & Statistical Adviser (DESA)	15600-39000+ 6600	3	One post of DESA is required for MPLADS, 20-Point Programme and Human Resource Development Sections which are now functioning without sanctioned posts and 2 for new proposed sections such as Environment Statistics, Gender Statistics and Infrastructure Statistics etc.
4	Research Officer (RO)	10300-34800+ 5000	2	2 posts of RO are required to meet the additional work load of ISSP Project and preparation of data sets under milestones fixed by 13th FC and for new proposed sections such as Environment Statistics, Gender Statistics, Infrastructure Statistics, Border & Kandi Area Statistics, Collection of Statistics Act, 2008.
5	Assistant Research Officer (ARO)	10300-34800+ 4200	2	-Do-
6	System Manager (DESA Rank)	15600-39000+ 6600	1	Huge IT infrastructure is being created in the department at head office, district and block level. To handle the work related to IT equipment, networking, software development & maintenance at least 1 posts of System Manager is required at State Headquarter.
7	Assistant Manager (RO Rank)	10300-34800+ 5000	2	To handle the work related to IT equipment, networking, software development & maintenance at least 2 post of Assistant System Manager (1 Hardware Expert) are required at State Headquarter.

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8	Section Officer/ ACFA	10300-34800+ 5000	1	A person having experience in financial matters will be required to handle the funds under the project.
9	Legal Assistant	10300-34800+ 3800	1	For new proposed Collection of Statistics Act, 2008 Section and to assist in departmental court cases.
10	Data Entry Operator	12000	5	For data entry work and online transmission and processing of statistical information 5 posts of Data Entry Operator are required at State Headquarter.
11	Electrician	15000	1	To look after the electrical work of at head office of DES.
12	Driver	10000	6	For vehicles to be provided under ISSP Project 6 posts of Drivers are required at State Headquarter.
	Total (A)		27	
B. District Level				
(I) For already existed 20 Districts				
1	District Statistical Officer (DSO)	10300-34800+ 4400	6	There is an urgent need to sanction 6 posts of DSOs in those districts where it is not sanctioned. Due to it statistical work is suffering.
2	Assistant Research Officer (ARO)	10300-34800+ 4200	44	In each district, at least 2 additional posts of AROs are required for handling the new work of preparation of District Domestic Product (DDP) as per the requirement of 13th FC. At present 3 posts of ARO are sanctioned in each of the 15 districts, 4 in each of the 2 districts and 1 in each of the 3 districts. In this way total 56 posts of AROs are sanctioned in all districts. As the work of District Planning Committee and MPLADS is also discharged by the District Statistical Office, so, 2 AROs in each district are engaged in this high profile, which is supervised by the Deputy Commissioner. Due to which statistical work, which is the main function of this department, suffers. Keeping this in views, it is proposed that there must be 5 posts of AROs in each district so that at least 3 AROs can be spare i.e. 2 for the work of preparation of District Domestic Product (DDP) and 1 for other existing statistical work. So, for providing uniformity 5 AROs in each district, 44 additional posts of AROs are required to be new created.

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3	Statistical Assistant (SA)	10300-34800+ 3800	6	In newly created three districts namely SAS Nagar, TarnTaran, Barnala the posts of Statistical Assistant is not created. Therefore keeping in view the additional work load under ISSP and 13th Finance Commission bindings, 2 posts of SA in each of these 3 district should be created.
4	Investigator	5910-20200+ 1900	20	Keeping in view, the bindings of 13th FC and ISSP w.r.t. compilation of District Domestic Products at district level one post of Investigator is required in each district to collect the information from field and to assist the ARO/SA in their statistical work.
5	Driver	10000	13	Under 13th FC the provision of vehicles is being made for all districts. For the award period of 13th FC, the provision of drivers is being made from the funds of 13th FC. But after this period say from the year 2016-17, the provision of 20 drivers for these vehicles have to be made on contract basis.
6	Assistant Programmer	15000	20	Under ISSP project, IT equipment i.e. computer and networking facilities is being provided for each statistical personnel for online collection, processing and transmission of data. So, Assistant programmer is required in each district for maintenance of the IT infrastructure and networking system.
7	Data Entry Operator (DEO)	12000	11	29 posts of Data Entry Operators already exist in 20 districts. To meet the increasing work load of w.r.t. 13th FC and ISSP project , 2 posts of DEO is required for each district according to which 11 additional post of this category are required.
	Total (B-I)		120	
(II) For new created 2 Districts				
1	Deputy Economic & Statistical Adviser (DESA)	15600-39000+ 6600	2	-
2	Research Officer (RO)	10300-34800+ 5000	2	-

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3	District Statistical Officer (DSO)	10300-34800+ 4400	2	-
4	Assistant Research Officer (ARO)	10300-34800+ 4200	10	-
5	Statistical Assistant (SA)	10300-34800+ 3800	4	-
6	Investigator	5910-20200+ 1900	2	-
7	Assistant Programmer	15000	2	-
8	Data Entry Operator	12000	4	-
9	Driver	10000	2	-
	Total (B-II)		30	Other Establishment staff is also required for these districts as per other district norms.
	Total (B)		150	

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C. Block Level				
2	Investigators	5910-20200+ 1900	172	As per the recommendations of National Statistical Commission (2001) for creating Block level statistical machinery for collecting grass root level data for Local Area Planning 2 posts of Investigators for each Block are required to collect the information from village level. There are total 142 Blocks in the State for which 282 posts of Investigators are required. In 112 Blocks, the posts of Investigator are already sanctioned whereas 30 Blocks are presently without this post. So 30 posts for already deprived Blocks and 142 posts for all Blocks i.e. total 172 of investigators are required to be created.
Total (C)			172	
Grand Total (A+B+C)			349	
Note:- The posts will be filled up as per the norms.				