

## Annexure-XV

### **Subject: Minutes of the Meeting of Project Management Team (PMT) held on 25.5.2011**

2nd meeting of the PMT was held under the Chairmanship of Economic Adviser to Government Punjab on 25.5.2011 at 11.00 a.m. in his Office Room to review the 1st draft of "Punjab State Strategic Statistical Plan (PSSSP)."

2. The list of participants is at Annexure-I. Sh. S.K. Das, Deputy Director General, NSSO (FOD), MOSPI, GOI, Regional office, Chandigarh and Sh. Tirath Singh, Director, Economic & Statistical Organisation (ESO) could not attend the meeting as they were on leave. Chair expressed his displeasure on the leave of Director taken on the eve of important meeting for which he was duly invited.

3. At the outset, Sh. M.L. Sharma, Economic Adviser welcomed all the participants and explained the purpose of meeting and about the ISSP project. He told that under ISSP the State Statistical System is to be upgraded to the level to produce data of National minimum standard under 20-Core Statistical Activities (CSA). The formulation of SSSP is an opportunity through which the state statistical system can be upgraded and empowered as per current needs of the policy makers and stakeholders. He explained about the preparation of SSSP of Punjab under which the deficiencies of present Statistical system of state have been assessed, gaps identified and strategy is being formulated to eliminate deficiencies and bridge all these gaps.

4. Sh. Harvinder Singh, Joint Director, ESO formally initiated the proceedings of meeting. He highlighted the major points of the report. He explained about the composition of report which includes 6 chapters. First chapter is introductory, second one deals with Present State Statistical System. Third chapter relates to the assessment of present statistical system w.r.t. 20-CSA, wherein data gaps are identified and strategy has been formulated to fill these data gaps. In chapter 5th and 6th, the implementation strategy is described to achieve the desired objectives. In the Annexure-I, financial implication of implementation plan has

been chalked out wherein the financial and physical target of PSSSP has been given. The total plan have been divided into actually 5 years i.e. 2012-13 to 2016-17. In the year 2011-12 only the funds for meetings of SHLMC and PMT have been proposed.

5. It was explained to the PMT that chapter-6 has been divided into three part i.e. Administrative Recommendations without Financial Burden, Administrative Recommendations with Financial Burden and Strengthening of Infrastructure and Statistical Capacity Buildings. These parts contains matter as under:

- In the first part those issues are covered which can be implemented without any financial burden on the state's exchequer. Such issues are (i) change in nomenclature of DES, (ii) upgradation of DES and its HoD, (iii) creation of common cadre, (iv) formation of common designation and service rules and (v) change in nomenclature of designation of statistical personnel.
- In the second part, administrative recommendations are made which have financial implication for state exchequer. These recommendations include, filling up of vacant posts and additional manpower requirements of DES and line departments, creation of new statistical cells in ESO as per new emerging data needs, establishment of Block Statistical Office in each Block.
- In the third part, the recommendations w.r.t strengthening of infrastructure and statistical capacity building of state statistical system are included. These recommendations includes proposals for buildings requirements of ESO, modular furniture for ESO, vehicle requirements of DES and line departments, IT (hardware & software) requirements of DES and line departments, Videoconferencing and Digital Library in ESO, training requirements of ESO and line departments, surveys and studies necessary for filling up data gaps, expert consultancies, statistical advocacy and data

producers and users interaction workshops and monitoring of PSSSP implementation etc.

6. Sh. Surjit Singh, Joint Director (Stat.), Department of Agriculture appreciated the Draft Report and the efforts put in by DES officers. Further, he pointed out that there are some mismatches on some points on the assessment of existing statistical activities relating to Crop, Area and Production Statistics. Chairman of PMT told that he may send written report in this regard which will be incorporated in the report.

Sh. Surjit Singh also requested that the Agriculture Department does not have proper Crop Cutting Experiment (CCE) kits, so, 250 CCE kits (Free Man's Tape and Spring Balance) should also be included in the proposal which is very important for the estimation of production in CCE. The 250 CCE kits may be costing about Rs.2.50 lacs. The members of PMT agreed with the proposal.

7. Sh. Harpal Singh, Senior Research Officer, Health and Family Welfare department told that Sh. Gulshan kumar, Dy. Director (stat.), who is the member in PMT will give his views on the report later on in person.

8. Sh. Adarsh Kumar Bhaskar, Assistant Manager, Department of Information Technology pointed out that IT proposal regarding hardware and software needs little modifications especially its software part to make the implementation more practical. He also suggested that the proposal for hiring an IT Agency for the implementation of the IT part should be included in the plan. Chairman told him that he may send his comments within 2 days as the SSSP has to be finalised at the earliest. Sh. Bhaskar agreed to send his comments alongwith suitable modifications within two-three days.

9. It was explained that the IT proposal of line departments related to 20-core statistical activities have been made on the basis of assessment of their statistical activities at state and sub-state level and their staff strength and more weightage has been given to these departments. As far as the line

departments not related to 20-CSAs are concerned, more emphasis has been made on providing IT infrastructure to those departments which are involved in more important statistical activities from the state point of view. These departments are -Animal Husbandry, Industries, Urban Local Govts. and Rural Development and Panchayats. Other line departments involved in statistical activities have also been given due importance in IT proposal.

10. It was further added that DES is the main Nodal department, so, main emphasis is made on this department. It is proposed to provide each statistical personnel in this department with one desktop computer to feed, compile and transmit statistical data online. This proposal has been made as per the sanctioned strength of ESO. In case funds remains unutilized due to unfulfilment of vacant posts then these may be utilized for some other purpose. It has been proposed in plan that it should be a flexible plan which can be modified at any time with the approval of competent authority.

11. It was suggested by Joint Director (ISSP) and Sh. Gurmeet Singh, Research Officer that the relevant portions of the PSSSP be sent to all 20-CSAs related departments and other main departments such as Industry, Animal Husbandry, Urban Local Govts., Rural Development and Panchayats and Horticulture for their comments. A meeting of these departments be immediately called to interact and finalize the plan. It was also decided that the relevant portion of report be sent to the concerned branches of ESO also for comments. After receiving comments of concerned line departments and branches of ESO, the report will be finalised accordingly. PMT agreed to this proposal.

In the end Chairman emphasized that SSSP is a vital document for the state and inputs given by PMT members will further strengthen it. He requested that every body should put his best efforts in this venture.

The meeting ended with thanks to chair.

Sd/-  
Joint Director (ISSP)

## Annexure - I

### **List of Participants:**

1. Deputy Director General, National Sample Survey Organisation (FOD), MOSPI, GOI, Regional Office, Kendriya Sadan, Sector-9, Chandigarh.
2. Sh. Parminder Singh Walia, Joint Director (Admn.), ESO, Punjab.
3. Sh. Surjit Singh Pawar, Joint Director (Statistics), Agriculture Deptt. Punjab.
4. Sh. Adarsh K. Bhaskar, Asstt. Manager, Department of Information Technology, Punjab.
5. Sh. Rajneesh Kumar, Statistician, Agriculture Deptt. Punjab.
6. Sh. Jagdeep Singh, DyESA, ESO, Punjab.
7. Gulshan Kumar, Deputy Director (Statistics)
8. Sh. Tirath Singh, Director, ESO, Punjab