

Annexure-XIII

Subject: Minutes of the 1st Meeting of Project Management Team (PMT) held on 29.11.2010

The 1st meeting of the PMT was held under the Chairmanship of Economic Adviser to Government, Punjab on 29.11.2010 at 11.00 a.m. in his Office Room. A detailed discussion took place on the preparation of "State Strategic Statistical Plan (SSSP)" under "India Statistical Strengthening Project (ISSP)".

The list of participants is at **Annexure-I**.

At the outset, Economic Adviser welcomed all the participants and explained the purpose of this meeting. After this, the formal proceeding of meeting was initiated with the permission of chair.

The **20 Core Statistical Activities** (copy attached), which have to be covered in the SSSP, were comprehensively discussed in the meeting. The gist of discussion is as under:-

- The Statistical Activities at Serial No. 1 to 7 and 9, 10, 14, 18 and 20 are related to the different Branches of Economic & Statistical Organisation (ESO), Punjab. The 5th Statistical Activity relates to Finance Department, Punjab as well as Public Finance Branch of ESO, Punjab. It was decided that the concerned Branches will assess the present and future requirements of their Branches in context of IT and human resources and physical infrastructure with respect to the expectations of these activities and the requisite feedback will be provided to consultant in this respect. Available data, Gaps in the present data and further additional improvement will be deadful. **[Action by concerned Branches of ESO, Punjab and Finance Department, Punjab]**
- The 11th and 15th Statistical Activities relate to Health and Family Welfare Department, Punjab. In this context, Sh. Harvinder Singh, Joint Director suggested that at present gender-wise data of patients is not available at required level which may be maintained henceforth. As the State is facing the problem of decreasing female population vis-a-vis males, so there should be some statistical parameters to enable the State Govt. to formulate a suitable policy in this regards. It was also suggested that the department should capture data on private health institutions The department should bring out some regular publication in this context. The Department

of Health should prepare action plan to be integrated with SSSP within a month.

[Action by Health and Family Welfare Department, Punjab]

- The 12th Statistical Activity relates to Education Department, Punjab. It has suggested in the meeting that as the role of private sector is increasing day-by-day in education so, the concerned department, besides existing statistical activities, should start some data collection on enrollment in private educational institutions. It was decided to request Department of Education to prepare comprehensive plan about the statistical requirements for Education. It was also left that there should be strong statistical cell in the department. **[Action by D.P.I. (Secondary), Punjab]**
 - The 13th Statistical Activity relates to Labour Department, Punjab and Employment Generation and Training Department, Punjab. Dr. Gill pointed out that there is no reliable data on unemployment in the state except data of Employment Exchanges, which does not give a real picture. Some survey may be conducted to capture the real picture of unemployment in the state and this survey should be repeated regularly on a time-lag of 5 years for updating data. Such survey may be financed under SSSP funds. **[Action by Employment Generation and Training Department, Punjab]**
- The 16th Statistical Activity relates to Punjab State Power Corporation Ltd., Patiala. It was suggested that alongwith the existing statistical activities, the Corporation should adopt some method to collect Sub-Division-wise data on theft of electricity. It may be captured as follow:-

Total electricity consumed - Bill collection - Transmission losses= Theft.

[Action by Punjab State Power Corporation Ltd., Patiala]
- The 17th Statistical Activity relates to Principal Chief Conservator of Forest & Wild Life Warden, Punjab and Water Supply and Sanitation Department, Punjab. It was suggested that besides the existing statistical activities, the Water Supply and Sanitation Department should collect yearly data on Block-wise level of water table and water quality. **[Action by Water Supply and Sanitation Department, Punjab]**
- Under the 19th Statistical Activity, 19-D relates to PEPSU Road Transport Corporation and Punjab Roadways. Regarding this, it was suggested that the concerned department, besides the existing statistical activity, should collect data on passenger

traffic by the private transport means too. **[Action by State Transport Department, Punjab]**

- 20th Statistical Activity relates to ESO, Punjab. It was told in the meeting that BSLLD Survey is already being conducted by the Central Statistical Organisation, Govt. of India, through State DES It will cover this aspect to a large extent. Besides, Village Directory, being prepared by ESO, Punjab on yearly basis can be helpful in this regard.
- Deputy Economic & Statistical Advisers of 4 districts, who were to prepare District level SSSP, were directed by the chair to prepare Plan up within Dec.2010. District SSSP must emphasis the following issues in the SSSP:
 - i) To identify the development related data gap at village, block and district level and at town level.
 - ii) Mapping of village level facilities & resources available and required.
 - iii) To assess the manpower and equipments requirements in respect of (i) (ii).

[Action by concerned DESA]

It was also decided in the meeting that in addition to 20 Core Statistical Activities, State's specific that more activities can be added as per the requirements.

ISSP cell with the feedback from officers of ESO and other concerned departments will clearly identify the available data, gaps in the present data, scope of improvements and further addition of statistical activities as per the requirements of stock policy. Time line for First Draft of this is 15.12.2010. As per the requirements of SSSP required data will be collected from concerned Departments without lose of time. Chair was optimistic about the support from all concerned Departments of the State.

The meeting ended with thanks to chair.

Sd/-
Economic Adviser to Govt. Punjab.

Annexure - I

List of Participants:

1. Dr. Sucha Singh Gill, Director General, GRRID, Chandigarh.
2. Sh. Harvinder Singh, Joint Director (S.I./ISSP), ESO, Punjab.
3. Sh. Surjit Singh Pawar, Joint Director (Statistics), Agriculture Deptt. Punjab.
4. Sh. Gulshan Kumar, Deputy Director (Statistics), Health & Family Welfare Deptt. Punjab.
5. Smt. Amarjit Kaur, Dy. Economic & Statistical Adviser, SAS Nagar.
6. Smt. Bhupinder Kaur, Dy. Economic & Statistical Adviser, Hoshiarpur.
7. Smt. Kuldeep Kaur, Dy. Economic & Statistical Adviser, Patiala.
8. Smt. Ashok Kumar, Dy. Economic & Statistical Adviser, Gurdaspur.
9. Sh. Gurmeet Singh, Research Officer, (S.I./ISSP)
10. Smt. Meena Rani, Assisnat Research Officer, (ISSP)